

Risk Assessment for St Andrew's, Carters Green, West Bromwich

Route	Hazards	Risks	Likelihood of harm	Control Measures
Enter from Dudley Street	Uneven paving slabs	Trips, falls	Slight	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking particularly where paving is uneven.
Enter from Cordley Street	Kerb from car park to path Uneven paving slabs.	Trips, falls	Slight	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking particularly to kerb and where paving is uneven.
Enter church (via door facing YMCA)	Two steps Self-closing door	Trips, falls Trapping/pinches	Slight provided pupils walk in an orderly manner and hold door open whilst entering.	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking take care at entry through self-closing door.
Enter church (via door facing Dudley Street)	Self-closing door	Trapping/pinches	Slight provided pupils hold door open whilst entering.	School personnel to ensure pupils: <ul style="list-style-type: none"> take care at entry through self-closing door.

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West End	Prayer desk, chairs, furniture Possibility of display boards	Collision with fittings, trips	Slight provided pupils are alert to where they are walking.	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking
	Lit candles in votive stand	Burns, fire	Serious if pupils come into contact with lit candles/hot wax.	School personnel ensure pupils do not move approach candles.
Area giving access to Church Centre.	"Concertina" Doors	Pinch risk from operation	Slight provided doors are operated correctly.	School personnel to ensure pupils: <ul style="list-style-type: none"> do not open or close doors themselves pay attention to where they are walking
		Full height glass panels	Slight provided pupils are alert to where they are walking.	
Nave	Chairs, furniture	Collisions with fittings, trips	Slight provided pupils are alert to where they are walking.	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking
Side Aisle (Liturgical North) (Note: Left hand aisle if facing altar)	Steps around font	Trips and falls	Slight provided pupils are alert to where they are walking.	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking Do not attempt to move statue.
	Chairs, furniture	Collision with fittings, trips		
	Statue of Mary and Jesus	Collision with statue.		

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Side Aisle (Liturgical South) (Note: Right hand aisle if facing altar)	Flags, banners and stands Desk, chairs and furniture	Risk from toppling Collisions with fittings, trips	Slight provided pupils do not collide with or attempt to move or handle flags, banners or stands Slight provided pupils are alert to where they are walking	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking do not handle flags.
Chancel	Choir stalls Steps to pulpit. Steps between Nave and Chancel Processional Crosses	Trips, falls Trips, falls Trips, falls Toppling if clasps opened	Slight provided pupils are alert to where they are walking. Serious injury if pupil fell from steps leading up to pulpit. Slight provided pupils are alert to where they are walking and take care on steps. Serious injury if metal cross fell and hit pupil	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking if pupils need to access pulpit supervision is required. Ensure pupils do not tamper with fittings holding processional crosses.
Sanctuary	Altar Rail Step into chancel and up to altar Furniture Lighted candles (on occasion)	Collision with rail Trips, falls. Trips, falls. Burns	Slight provided pupils are alert to where they are walking. Serious if contact made with lighted candles	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking particularly when using the steps do not touch lighted candles.

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Lady Chapel	Steps giving access	Trips, falls	Slight provided pupils are alert to where they are walking.	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking particularly whilst using the steps.
	Furniture	Trips, falls		
Area around organ	Steps giving access to Organ console.	Trips, falls	Slight provided pupils are alert to where they are walking	School personnel to ensure pupils: <ul style="list-style-type: none"> walk in an orderly manner pay attention to where they are walking Do not attempt to lift lid of organ or sit on organ stool Do not operate equipment without supervision.
	Organ	Pinch risk from organ lid Falls from organ stool.		
	CD/Tape Player	Electrical equipment.	Serious injury if electrical equipment misused.	
Church Centre	Kitchen	Burns and scalds	Serious if contact made with hot objects or hot water.	School personnel to ensure pupils: <ul style="list-style-type: none"> Do NOT enter kitchen walk in an orderly manner pay attention to where they are walking particularly when using the stairs Use handrail on stairs
	Self closing doors to passageway, toilets and first floor rooms.	Trapping/pinches	Slight provided pupils hold doors open when entering.	
	Stairs to First Floor	Trips and falls	Slight provided pupils take care on stairs and use handrail.	
	Furniture in meeting rooms	Trips and falls	Slight provided pupils are alert to where they are walking.	